

Tri-County Swim League Constitution & Bylaws

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I. Purpose of League

A. To introduce and enhance competitive swimming on an age-group basis for area youngsters.

B. To provide league competition which follows the general guidelines of USA Swimming.

II. Membership

A. Current League Membership

- 1. Baraboo Riptide – Baraboo School District**
- 2. Cross Plains Stingrays – Middleton/Cross Plains School District**
- 3. Mazomanie Barracudas – Wisconsin Heights School District**
- 4. Mount Horeb Gators – Mount Horeb School District**
- 5. Sauk Prairie Pool Sharks – Sauk Prairie School District**
- 6. Spring Green Dolphins – River Valley School District**
- 7. Sun Prairie Piranhas – Sun Prairie Area School District**
- 8. Wisconsin Dells Dolphins – Wisconsin Dells School District**

B. New members may be encouraged to join. The issue will be discussed at each Fall meeting.

C. A new team must agree to abide by the league constitution before being considered and accepted as a new league member.

III. League Management

A. Teams will each pay an annual fee to participate in the league. Current annual league fees are \$850/team. The league fee is payable via check at the Spring meeting.

B. The league shall be governed directly by a committee which is composed of one representative of each league member.

- 1. At least two-thirds (2/3) of the league membership must be in attendance for any league business to be conducted.**
- 2. Each league member (or team) is allowed one vote on issues before the committee.**
- 3. A simple majority vote is needed to pass and motion.**

C. Teams are responsible for fulfilling the duties of an office. Terms of the office for league officers run from the end of the fall meeting until the end of next year's fall meeting.

D. Sportsmanship Award – The Conference host will ask for the team votes at the Seed Meeting. Each team will submit three votes to the league president in preference order: i.e. 1st choice receive 10 points, 2nd choice receives 5 points and 3rd place receives 3 points. Results will be verified by the league president.

E. The league president must call at least two meetings per year, to include one fall meeting and one spring meeting. The president may call and conduct additional meetings as deemed necessary, in accordance with Section 3, Paragraph A. The president shall mail out separate notices for each meeting to team representatives at least two weeks prior to each meeting.

1. Spring Committee Meeting

a) This meeting shall be held no later than the first week of May.

b) Failure to attend this meeting will result in a \$25 fine, payable to the league, to be due with the league fees by the Spring Officiating Clinic.

c) Issues to be discussed shall include but not limited to:

(1) Rule changes/interpretations

(2) Financial affairs

(3) Dual meet schedules

(4) Waiver submission and approvals

- d) All teams in attendance are to pay their league membership dues at this meeting.**
- e) New officers will be announced for the upcoming season.**
- f) Each team will turn in extra supplies at this meeting. (e.g. awards, seed cards, etc..)**

2. Spring Officiating Clinic

- a) Two clinics shall be conducted no later than May 15th (preferably one on a Sunday and one on a weekday evening).**
- b) All teams must have at least four (4) certified officials who will officiate their home meets. Those who attend USA Swimming or WIAA clinics are still expected to attend to familiarize themselves with the Tri-County League Constitution, Dual Meet and Conference Meet procedure manuals. Failure to comply will result in a \$10 fine, payable to the league.**
- c) The clinic should be conducted by a USA Swimming official(s) who is familiar with the Tri-County League.**
- d) Officials Committee. An officials committee shall be composed of one official from each team. The Chair of the committee shall rotate and correspond with the team of the league president. They shall set qualifications for league officials and organize and conduct annual officials training clinics. They shall meet as necessary. The officials committee shall adopt and revise technical rules utilized by the league, and dual and conference meet procedures which are related to officials and technical rules.**

IV. Officers

A. President (Position will be assumed by a representative of the past year's Conference meet host.

- 1. Notify all league members regarding duties, and meeting place and times at least two (2) weeks in advance of scheduled meeting date(s) by mail.**
- 2. Meeting will be held in accordance with Section 3,**

Paragraph C.

3. Provide each team with an officiating clinic schedule, to include all league hosted clinics.

B. Vice President (Position will be assumed by a representative of the team hosting conference the year after their Conference meet.)

1. Assume the duties of the president in his/her absence.
2. Attend all meetings called by the president.
3. Assume president position the following year.

C. Secretary (Position will be assumed by a representative of the team hosting Conference the year after their Conference meet.)

1. Record and forward a copy of the minutes from all league meetings within one week of the meeting.
2. Provide each team with a list of league officials by May 30th.
3. Notify all league members of teams failing to secure the initial right to select home meet officials.
4. Ensure that all teams start the season with a copy of the league constitution.

D. Treasurer (Position will be assumed by a representative of the past year's Conference meet host.)

1. Investigates costs of desired items and reports such costs at the Spring Meeting.
2. Serves as purchasing agent and distributor of ALL league materials
 - a) Seed cards and ribbons
 - b) Conference awards (ribbons, medals and trophies)
 - c) USA Swimming rule books (alternating years), 2 per team.
 - d) Waiver forms for registration and approval purposes.
3. Invoice all league members for annual dues.
4. Present all information concerning the establishment of expenditures and future use of all league funds. A written summary itemizing each summer's revenue and expenses will

be presented at each Fall meeting.

V. Eligibility

A. A swimmer may not compete for another summer swim team with the exception of USA Swimming sanctioned teams but may practice with another team. Violation of this rule will result in a forfeit of ALL meets, including all Conference meets. In the event any team uses such a participant. An individual competing in the Badger State Games does not constitute swimming for another team.

B. Waivers

1. During the summer, a swimmer must reside within the school district he/she will swim for, unless a written waiver is on file with the league secretary and approved by the majority of the league officers.

2. The intent of a waiver is to make an exception for no more than seven (7) immediate families per team to swim over 100 swimmers. For teams which consist of less than 100 swimmers, those teams may have unlimited waivers until they reach 100 swimmers.

a) You do not need to submit a waiver if you have a physical address within the school district, or you attend the school district.

3. If a team exceeds their limit of waivers, those swimmers can swim but are not eligible for points in a dual meet nor eligible to compete at the Tri-County Conference Meet. Any swimmer not eligible for points of the Tri-County Conference Meet will need to be noted on the waiver form submitted to the league president.

4. Violation of any eligibility rules will result in team forfeiture of all points and awards awarded to the swimmer(s) in violation of said rules.

5. Waivers should not be used as a recruiting device. All teams are encouraged to recruit within the school district and respective cities and are barred from recruiting outside of it.

6. All final waivers and roster headcounts are to be submitted to the League President no later than the Saturday prior to the first dual meet for final approval.

C. A swimmer is eligible to compete in post-season league championships ONLY after having competed in a minimum of three (3) conference dual meets. Any team president has the right to

review dual meet records at the conference meet to verify that a particular swimmer has met the dual meet requirements.

D. A swimmer's age as of June 1st of each season determines the age group he/she will swim. For example, a swimmer is 11 on June 1st, the swimmer will compete in the 11-12 age group.

E. Swimmers may compete for points/awards in an older age group but may swim in a particular event in one age group only.

F. A swimmer may compete in four (4) total events (including exhibition) during a swim meet, but only three (3) of the events may be individual events.

G. Proof of age: Each coach shall have the right to question any swimmer's age. The questioned swimmer's coach shall have two (2) weeks to document the questionable swimmer's age via mail. If age is not proven within that time period, it will be assumed that the swimmer is swimming out of his/her age group and appropriate action will be taken by league officers when notified of the violation.

H. Violation of any eligibility rules will result in team forfeiture of all points and awards awarded to the swimmer in violation of said rules.

I. All 8 & under shallow end relay take-off of the 2nd and 4th swimmers will begin their leg of the relay in the water, instead of on the pool deck. The participating swimmer must have a body part on the pool wall, until the proceeding swimmer (legs 1 and 3) touches the wall first. This rule applies to all pools in the Tri-County League regardless of pool depth.

VI. Age Divisions

Age Group	Individual Event Distance	Relay
8 & Under	25 Meters	100/4x25
8 & Under	50 Meter Long Free	
9 - 10	50 Meter	200/4x50
9 - 10	100 Meter Long Free and IM	
11 - 12	50 Meter	200/4x50
11 - 12	100 Meter Long Free and IM	
13 - 14	50 Meter	200/4x50
13 - 14	200 Meter Long Free / 100 IM	
15 - 18	50 Meter	200/4x50
15 - 18	200 Meter Long Free / 100 IM	

Date	Revision
2/3/2009	III.D.2.d – removed requirement that officials training be done in an indoor pool.
5/19/2008	IV.B&C – changed year of VP and Secretary to year after holding conference.
2/3/2009	III.D.2.d – removed requirement that officials training be done in an indoor pool.
4/28/2016	Added section clarifying the annual league fee and set it to \$650, based on decision at the Spring 2016 Board Meeting.
4/29/2019	- Allow teams with fewer than 100 swimmers to have more than seven waivers. - Changed the rule for 8 & under swimmers requiring them to have a hand on the wall during take-off; now it can be any body part.
5/4/2024	III.A. - Updated annual league fee and increased it to \$750, based on Spring 2023 Board Meeting. Changed all references to USS Association to USA Swimming III.D – Updated verbiage to ask for team sportsmanship votes at seed meeting and not after last swim meet.
4/7/2025	- II.A – Added school districts to each team member - III. A – Changed league fee to \$850 per team. - III. D – Changed verbiage to state that the Conference host to ask for team votes at Seed Meeting. Results will be verified by the league president. -V.B.3. Added any swimmer not eligible for points of the Tri-County Conference Meet will need to be noted on the waiver form submitted to the league president. - IV.C.5. – Removed rule that rosters must be submitted to the secretary no later than the end of the 5th dual meet. - IV.C.6 – Removed rule that Secretary will accept Hytek score sheets form host team of each dual meet. - V.B.4 – Changed waiver date to June 15th to match the verbiage on our league waiver form. Many cosmetic changes were made to document. V.B.2.a. – Added that a waiver does not need to be submitted if your physical address is within the school district or you attend the school district. - V.B.3 – Added if a team exceeds the waiver limit, those swimmers can swim but are not eligible for points in a dual meet nor to compete at the Tri-County Conference Meet. - V.B.4. – Added violation of eligibility rules will result in team forfeiture of all points and awards awarded to the swimmer(s) in violation of said rules. - V.B.5 – Added “and respective cities” to the verbiage - V.B.6 – Added “and roster headcounts” to the verbiage.

	Removed "June 15 th for final approval and added the Saturday prior to the first dual meet for final approval.
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